



Marshall County Public Library

@Benton @Calvert City @Hardin
1150 Birch Street 23 Park Road 4640 Murray Highway
www.marshallcolibrary.org • 270-527-9969

Bookmobile Agreement

The mission of the Bookmobile is to increase accessibility to the materials and services provided by the Marshall County Public Library throughout the community.

Name of Stop: _____

Address of Stop: _____

Contact Name: _____

Contact Phone & Email: _____

Type of Stop:

- Public School Private School Daycare Youth Facility
 Senior Facility Business Apartment/Community

Services Provided:

- Materials Drop Browsing/Checkouts Read-Aloud Program

Material Selection for Students/Youth at Browsing/Checkout stops:

- Students choose & checkout materials independently
 Students choose materials which must be approved by teacher/staff prior to checkout
 Teacher/Staff will choose materials

Stop Schedule: _____

_____ Each Bookmobile stop is required to provide adequate space for the Bookmobile to park. The space must allow enough room for patrons to enter and exit the Bookmobile with ease.

_____ If the entrance to the facility/organization is blocked so that the Bookmobile cannot reach the designated parking space, the stop will be canceled for the day. In the event of repeated instances where the Bookmobile is not able to access the designated parking space, the stop will be discontinued.

_____ It is the responsibility of the facility/organization to provide a safe environment for library staff and patrons who use the stop. The parking space for the Bookmobile should be well-lit and free of debris.

_____ If a facility/organization will not be able to use the Bookmobile's services on a scheduled date, the contact person should inform the Bookmobile Librarian as soon as possible. Likewise, the library will inform the contact person as soon as possible if the Bookmobile is unable to make a scheduled stop for any reason.

_____ In the event that the Marshall County Public Schools are closed due to weather, the Bookmobile will not run.

_____ The Library acknowledges that the Bookmobile serves a community with a variety of identities, moral values, religious beliefs, and political opinions. For this reason, the Bookmobile will provide a diverse collection that represents a full spectrum of ideas and topics. The Bookmobile Librarian cannot make judgement calls about the appropriateness of library materials or act in loco parentis.

_____ A stop that has consistently low participation may be discontinued.

Signature of Contact Person

Signature of Bookmobile Librarian

Date Signed: _____

Date to be Renewed: _____